



Good Attendance Home/School Agreement

Child's Name: Class:.....

As parent/carer, I support the academy with the expectations of good attendance because I understand that good attendance is important for my child's future life chances.

I agree to:

- Bring my child to school **every day on time.**
- Telephone school **by 9am every day** that my child will be absent.
- Make dentist/doctors appointments, where possible, **outside of school hours.** If during school hours, **after 2pm.**
- Provide **evidence for all medical appointments** during the school day. This could be appointment text, card or letter.
- Complete a Leave of Absence form for **all planned days of school** such as holidays, funerals, sporting events etc (available from website and school office).

Parent's/Carer's Name..... Signature:

Date:

Attendance Graduated Response

Based on previous half term's absence with consideration of significant medical/pastoral needs, every child is placed on a monitoring watch list to enable the academy to support their good attendance.

Watch List	% Boundaries and Barriers	Process	Text Frequency
Green watch list	100-97%	1 st day call 3 rd day call 5 th day call 7 day visit	Half termly
Yellow watch list	96-94%	1 st day call 3 rd day call 5 th day visit	Fortnightly
Amber watch list	93-92%	1 st day call 3 rd day call 5 th day visit	Weekly
Red watch list	91-86%	1 st day call 2 nd day visit	Weekly
Black watch list	85% and below	1 st day call 2 nd day visit	Weekly
Purple watch list	Pastoral	1 st day call 2 nd day visit	Weekly
Blue watch list	Significant Medical	1 st day call 3 rd day call 5 th day call 7 day visit	Half termly

Every Child, Every Chance, Every Day

Every Child, Every Chance, Every Day