Mrs L Stogdale

 BAEd (Hons), MEd

 Head of Academy

20th October 2021

Dear Parents/Carers,

**Letters**

We are now moving towards a paperless letter system in school whereby we shall be sharing key information and any letters via our website, Marvellous Me, Facebook and email. Any letters which have a permission slip attached will be sent as a paper copy to all families as and when required.

If you do not have access to any of the above then we would be happy to still send you a paper copy of our letter. If you need us to do this then please complete and return the reply slip below by Friday 22nd October 2021.

Yours Sincerely,

Mrs Stogdale

Head of Academy

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**Letters**

I confirm that my child: ………………………………………………… class: ……………………………… will require a paper copy of all letters.

An up to date email address for me is:…………………………………………………………………………………………………… (you only need to provide this if it has changed since you last gave it)

Signed (Parent/Carer)……………………………………………… Date………………………………………