

Miss K Morley Mrs L Stogdale

BEng (Hons) Med BAEd (Hons), MEd

Executive Head Teacher Head of Academy

14th October 2021

Dear Parent(s)/Carer(s),

At Pennyman we like to ensure that we have a variety of contact methods for every child, on this occasion we don’t seem to have an email address down for you on your child’s records. Please could you complete the below section with your email address and return to the academy ASAP.

Many Thanks,

Office Team

**Child’s Name: ………………………………………………………………………………….…………… Class: ………………………………………**

**Relationship to child: …………………………… Email address: ………………………………………………………………………………**



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